

SOUTH WINGFIELD PARISH COUNCIL

3 July 2015

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 9th July 2015 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

S M Staley

Shane Staley

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
9 July 2015**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 11 June 2015

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Proposed Development on Inns Lane

(a) Planning Application Submission(s) – Update on First Application (Appeal Representations) / Second Application Update

(b) S.W.A.G Group – Report from Cllr J Greenhalgh

8 South Wingfield Neighbourhood Plan

- (a) Neighbourhood Plan – Update on Bank Account (To Retract Resolution To Use Co-operative Bank Account) – To Open 2nd Parish Council Current Bank Account with HSBC
- (b) Public Meeting – Tuesday 14 July 2015 7.00pm

9 Finance

- (a) Banking – 1st to 30th June 2015 Bank Reconciliation (Period 3 – 2015/16)
- (b) Close Co-operative Bank Account
- (c) Grant Applications Notice – Deadline 21 August 2015
- (d) To agree, ratify and authorise the following cheques for payment:-

Cheque No	Payee	Amount (£)
HSBC Cheque No 100903	Clerk/Cleaner (Salary – June)	£784.82*
HSBC Cheque No 100904	HMRC (PAYE – June)	£162.53
HSBC Cheque No 100905	AVBC (Elections Fees)	£115.25
HSBC Cheque No 100905	Keptkleen (Public Toilet Cleaning – June)	£84.00
HSBC Cheque No 100906	I Priest(Holme Lane / Rocks Corner Cutting Back	£321.00
HSBC Cheque No 100907	DALC (Pensions Training)	£25.00
HSBC Cheque No 100908	Viking Direct (Tea Urn / Magnets)	£123.55
HSBC Cheque No 100909	Phase (Good Councillor Guides)	£114.87

*Clerk and cleaner salary amount are combined

HSBC DD	E.ON (Gas for June – Parish Room)	£121.00
HSBC DD	Plusnet (Broadband for June – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for June – Public Toilet)	£29.10

Income

<i>HSBC CR</i>	<i>S Parker (Parish Room Hire)</i>	<i>£48.00</i>
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10 Clerks Report

- (a) Community First Responders – Progress Report from Cllr V Thorpe
- (b) New Website – Update on Going Live / New Email Address
(clerk@southwingfieldparishcouncil.gov.uk)
- (c) Review Standing Orders – To Approve and Adopt Amended Document (All Councillors To Be Issued Correspondence via Email)
- (d) Adopt Communication Protocol
- (e) Woodland Trust – Tree Planting/Community Involvement Suggestions (Manor Road)
- (f) Mapping Options / Printable Version / Software (Ordnance Survey) – Spend up to £60.00 per annum plus one off £20.00
- (g) Allotments Parking Complaint
- (h) Speeding Vehicles – Wessington Lane
- (i) Newsletter Issue 4 – Summer/Autumn

11 Parish Room

- (a) Hearing Loop System – Update
- (b) Fence Railings Options / Quotations Update
- (c) Outside Tap for Garden

12 General Village Appearance

- (a) Manor Road / High Road – Condition of Pavements – Update
- (b) High Road – High Pavements / Car Parking / Bus Stop Obstruction – Update from Meeting
- (c) Oakerthorpe – Traffic Issue/Cycle Lane – Update from Meeting

- (d) Summer Hanging Baskets / Planters – Update on Planting
- (e) Church Lane Layby – Dog Fouling / Relocate Dog/Litter Bin Update
- (f) Inns Lane – Verge Cutting / Seats Overgrown
- (g) General Village Maintenance Requirements

13 South Wingfield Flood Prevention Association

- (a) EA Consent Form Submission – Update

14 Footpaths

- (a) Footpath Report – General Update

15 Current Projects

- (a) Parish Room Car Park – To Spend up to £26,000.00 plus VAT / Planning Application / Drawings/Plans from Contractor – Update

16 Future Projects

- (a) VAS Speed Sign – Update from DCC
- (b) Street Lighting Option on Holme Lane – Update from DCC
- (c) Village Information Signs / Community Planting Project – Update

17 DALC Circulars

- (a) Circular 14, 15, 16 and 17 sent to all Councillors

18 Information

- (a) Amber Fest – Saturday 18 July 2015

19 Planning Applications

- (a) Submission of planning application documents to Councillors
- (b) Planning applications for this period to consider:

RefVal: [TRE/2015/0070](#)

Address: 33 Church Lane, South Wingfield, Alfreton

Proposal: Prune damson and lime trees.

RefVal: [AVA/2015/0488](#)

Address: Land Adjacent To No. 47, Inns Lane, South Wingfield, Alfreton

Proposal: Hay barn to store the local hay crop for feeding horses and livestock on the site - retrospective

RefVal: [AVA/2015/0523](#)

Address: Land Adjoining Cwm Deri Farm, Wessington Lane, South Wingfield

Proposal: Proposed single two bedroomed dwelling in conjunction with agriculture

RefVal: [AVA/2015/0543](#)

Address: Clarendon, Chesterfield Road, Oakerthorpe, Alfreton

Proposal: Extensions and alterations to dwelling and replacement garage

RefVal: [AVA/2015/0572](#)

Address: Boden House, Lynam Road, South Wingfield, Alfreton

Proposal: Separation of sewage system from that of adjacent barns owned by neighbour, installation of new sewage treatment plant and piping to ditch

RefVal: [AVA/2015/0574](#)

Address: Meadow House, Dinnington Lane, Moorwood Moor, Alfreton

Proposal: Conversion and extensions of annex to form an independent dwelling

20 Declaration of Members Interests

(a) Members Forms – Outstanding New Declaration of Pecuniary Interests Forms To Complete / To Submit To AVBC / Update on Website

21 Employment Matters

(a) Staff Pension Scheme – Update from Pension Training / Payroll Systems
(b) All Other Employment Matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 13th August 2015 at 7.00pm in the Parish Room.