

SOUTH WINGFIELD PARISH COUNCIL

2 September 2016

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 8th September 2016 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

K Furby

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
8 September 2016**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 11 August 2016

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 South Wingfield Neighbourhood Plan

(a) Neighbourhood Plan – Update

8 Finance and Banking

- (a) Banking – 1st April to 31st August 2016 Bank Reconciliation (Period 1 -5 2016/17)
- (b) Grant Thornton – Annual Return Update
- (c) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101019	Clerk/Cleaner (Salary – August)	£550.46*
HSBC Cheque No 101020	HMRC (PAYE – August)	£104.80
HSBC Cheque No 101021	2commune (Website Training)	£180.00
HSBC Cheque No 101022	Community Heartbeat	£18.00

*Clerk and cleaner salary amount are combined (cleaner is by standing order)

HSBC DD	E.ON (Gas for August – Parish Room)	£149.00
HSBC DD	Plusnet (Broadband for August – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for August – Public Toilet)	£8.56
HSBC DD	Severn Trent Water (Public Toilet)	£8.56
HSBC DD	E.ON (Electricity for Parish Room)	£256.19
HSBC DD	Utility Warehouse (Gas/Electric)	£18.43

Income

HSBC CR	S Parker (Room Hire)	£48.00
HSBC CR	Playgroup (Room Hire)	£4,875.00

Community Account Two – Payments

Cheque No	Payee	Amount (£)
None	None	None

Income

None	None	None
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9 Clerks Report

- (a) Parish Website (link for local village groups and societies websites) - Update
- (b) War Memorial – Update on Topographical Survey
- (c) E-shot Mailers to Residents – Update
- (d) Playgroup – Use of Parish Room
- (e) Working Party Group – Files and Historical Paperwork
- (f) AVBC Letter – Traffic, Roes Lane Development
- (g) Parks Avenue – Update on Damage to Vehicles
- (h) Christmas Tree, Lights & Barriers
- (i) Remembrance Service Wreaths

10 General Village Appearance

- (a) Village Annual Schedule of Works – Update on Schedule for 2016
- (b) General Village Maintenance Requirements - update on quotes received for works around the village and works carried out
- (c) Four Lane Ends - Overgrowth
- (d) Memorial Bench – Request to place bench at Wessington Lane
- (e) Inns Lane – Planter Re-location

11 Village Road Traffic Collisions

- (a) Report of Incidents

- 12 South Wingfield Flood Prevention Association**
(a) Prevention of Flooding at Churchyard - Update
- 13 Footpaths**
(a) Footpath Report – General Update
(b) Footpaths – Country Stewardship Scheme
(c) Footpaths – Mapping Project
- 14 Current Projects**
(a) Parish Room Car Park – Update on planning application
- 15 Future Projects**
(a) Village Information Signs – Update
(b) College Community Planting Project – Update
(c) Information Board – Pentrich and South Wingfield Group
- 16 DALC Circulars**
(a) Circular 12, 13 & 14 sent to all Councillors
- 17 Information**
(a) South Wingfield Conservation Area
(b) Harassment of Councillors – Freedom of Information Procedure, Councillors & SWPC Insurance Policy
- 18 Planning Applications**
(a) Submission of planning application documents to Councillors
(b) Planning applications for this period to consider:

[AVA/2016/0878](#)

DWL: 1/Sep/2016
Val: 26/Aug/2016
Dec:

55 Church Lane South Wingfield Alfreton Derbyshire DE55 7NJ

Lower the kerb and split the garden in half to provide a tarmac parking base

[AVA/2016/0882](#)

DWL: 22/Aug/2016
Val: 19/Aug/2016
Dec:

Barn Cottage Wingfield Hall Manor Road South Wingfield Alfreton Derbyshire DE55 7NH

Replacement of current gas boiler flue with another flue

[TRE/2016/0123](#)

DWL: 16/Aug/2016
Val: 16/Aug/2016
Dec:

Newhaven 24 Manor Road South Wingfield Alfreton Derbyshire DE55 7NH

Fell three birch and three alder trees. Crown lift and thin remaining garden trees.

19 Employment Matters

- (a) DALC Training - Employment of the Clerk and Council Staff, and Mediation
Thursday 29 September 2016 10am- 3pm - Stretton Village Hall at a cost of £5 per attendee

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 13th October 2016 at 7.00pm in the Parish Room.