

SOUTH WINGFIELD PARISH COUNCIL

2 October 2015

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 8th October 2015 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

S M Staley

Shane Staley

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
8 October 2015**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 10 September 2015

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Proposed Development on Inns Lane

- (a) Planning Application Submission(s) – Update on First Application and Second Application
- (b) S.W.A.G Group – Report from Cllr J Greenhalgh

8 South Wingfield Neighbourhood Plan

(a) Neighbourhood Plan – Update from Group Meeting of 15 September 2015

9 Finance and Banking

(a) Banking – 1st to 30th September 2015 Bank Reconciliation (Period 6 – 2015/16)

(b) HSBC Banking Mandate – Update

(c) Closing of Co-operative Bank Account – Update

(d) Grant Thornton Annual Return 2014/15

(e) Revised Budget – 6 Monthly Budget Review (Precept Setting Discussion)

(f) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 100924	Clerk/Cleaner (Salary – September)	£776.96*
HSBC Cheque No 100925	HMRC (PAYE – September)	£138.87
HSBC Cheque No 100926	DALC (Whole Council Training)	£150.00
HSBC Cheque No 100927	Ripley Printers (Map Prints)	£286.00
HSBC Cheque No 100928	Green Gardens Direct (Grass Cutting – Parish Room)	£60.00

*Clerk and cleaner salary amount are combined (cleaner is by standing order)

HSBC DD	E.ON (Gas for September – Parish Room)	£121.00
HSBC DD	Plusnet (Broadband for September – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for September – Public Toilet)	£29.10

Income

HSBC CR	S Parker (Parish Room Hire)	£48.00
HSBC CR	Amber Valley Borough Council (Precept)	£16,000.00

Community Account Two – Payments

Cheque No	Payee	Amount (£)
None	None	None

Income

HSBC CR	Groundwork Erewash	£2250.00
---------	--------------------	----------

10 Declaration of Members Interests

(a) Members Forms – Update

11 Clerks Report

(a) Community First Responders – Progress Report from Cllr V Thorpe

(b) Mapping Software / Data Capturing on Maps – Update

(c) Speeding Vehicles – Wessington Lane / Manor Road / Church Lane – PCSO Involvement – Update

(d) Newsletter Issue 4 – Summer/Autumn – Update on Draft/Delivery

(e) Christmas Tree and Lights – Update

(f) Remembrance Service Wreath/Flags – Update

(g) Snow Warden Scheme DCC – Update

- 12 Parish Room**
 (a) Fence Railings Options / Quotations – Update
 (b) Outside Tap for Garden – Update on Lockable Box/Cover
- 13 General Village Appearance**
 (a) Manor Road – Condition of Pavements – Update
 (b) High Road – Bus Stop Obstruction – Update on Progress of DCC Agreed Work
 (c) Oakerthorpe – Traffic Issue/Cycle Lane – Update from DCC on Recommendations
 (d) Summer Hanging Baskets – Update
 (e) Village Annual Schedule of Works – Update on Specification
 (f) Manor Road – Woodland Trust Application / Planting of Saplings / Community Involvement
 (g) General Village Maintenance Requirements
- 14 Village Road Traffic Collisions**
 (a) Report of Incidents
- 15 South Wingfield Flood Prevention Association**
 (a) EA Consent Form Submission / Planning Permission Required (AVBC) / AGM 26 October 2015 – Update
- 16 Footpaths**
 (a) Footpath Report – General Update
- 17 Current Projects**
 (a) Parish Room Car Park – Planning Application – Update / FOI Request
- 18 Future Projects**
 (a) VAS Speed Sign – Update on DCC FOI Request
 (b) Street Lighting Option on Holme Lane – Update from DCC on Solar Options
 (c) Village Information Signs – Update
 (d) College Community Planting Project – Update
- 19 DALC Circulars**
 (a) Circular 23 sent to all Councillors
- 20 Information**
 (a) None
- 21 Planning Applications**
 (a) Submission of planning application documents to Councillors
 (b) Planning applications for this period to consider:

RefVal: [AVA/2015/0837](#)

Address: The White Hart Inn, Inns Lane, Moorwood Moor, Alfreton, Derbyshire, DE55 7NU,

Proposal: 2 storey extension to existing public house. Ground floor lobby/store/meeting room/offices/bar area. First floor 6 suites for hotel guests. Overflow carpark area (This represents a Departure from the Adopted Development plan).

RefVal: [AVA/2015/0866](#)

Address: Land Fronting, Chesterfield Road, Oakerthorpe, Alfreton, Derbyshire, ,

Proposal: Vehicular access and driveway

22 Employment Matters

- (a) Staff Pension Scheme – Update on Scheme / Payroll Systems – To Spend £100.00 on Set Up Fee and £75.00 Per Quarter
- (b) All Other Employment Matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 12th November 2015 at 7.00pm in the Parish Room.