

# **SOUTH WINGFIELD PARISH COUNCIL**

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2 January 2015

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 8<sup>th</sup> January 2015 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

Shane Staley

Clerk and RFO  
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL  
PARISH COUNCIL MEETING  
8 January 2015**

**AGENDA**

**1 To receive Apologies for Absence**

**2 Variation of Order of Business (if any)**

**3 Declaration of Members' Interest**

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

**4 Public Speaking – (15 minutes)**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

**Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams**

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

**5 To Approve and Sign the Minutes of the Meeting held on 11 December 2014**

**6 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

**7 Proposed Development on Inns Lane**

(a) Planning Application Submission – Update

## 8 South Wingfield Neighbourhood Plan

(a) First Committee Meeting – Tuesday 13<sup>th</sup> January 2015

## 9 Finance

(a) Banking – 1<sup>st</sup> to 30<sup>th</sup> November 2014 and 1<sup>st</sup> to 31<sup>st</sup> December 2014 Bank Reconciliation (Period 8 and 9 – 2014/15)

(b) Grant Aid Applications – Deadline by 30th January 2015

(c) Precept Setting for Financial Year 2015/16 – Set Up Working Party

(d) To agree, ratify and authorise the following cheques for payment:-

<b>Cheque No</b>	<b>Payee</b>	<b>Amount (£)</b>
HSBC Cheque No 100843	Clerk/Cleaner (Salary – December)	£551.80*
HSBC Cheque No 100844	HMRC (PAYE – December)	£108.25
HSBC Cheque No 100845	Clerk (Expenses – Card Delivery / Cleaning Supplies)	£141.15
HSBC Cheque No 100846	A P Harrison (Cutting Down of Parish Room Trees)	£280.00
HSBC Cheque No 100847	Keptkleen (Public Toilet Cleaning – November)	£84.00
HSBC Cheque No 100848	Phase (Christmas Card Printing)	£298.84
HSBC Cheque No 100849	Viking Direct (Stamps)	£58.51
HSBC Cheque No 100850	Neil Green Agricultural Services (Snow Clearing)	£192.00

\*Clerk and cleaner salary amount are combined

HSBC DD	E.ON (Gas for December – Parish Room)	£90.00
HSBC DD	Plusnet (Broadband for December – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for December – Public Toilet)	£31.13

## Income

<i>HSBC CR</i>	<i>S Parker (Parish Room Hire)</i>	<i>£48.00</i>
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## 10 Clerks Report

(a) Community First Responders – Volunteers Still Required / Progress Report

(b) May 2015 (Annual Parish Meeting) – Move date of Meeting Update

(c) Spring Newsletter for Parish Council – Update

(d) Winter Snow Clearing / Gritting Report

## 11 Parish Room

(a) Removal of Tree Stumps – Update on Price

(b) Parish Council / Clerk Details Notice Sign – Update

(c) Fire Safety Assessment – Update

(d) Parish Room Users – Rent Review Update

## 12 General Village Appearance

(a) Manor Road / High Road – Condition of Pavements – Update

(b) Manor Road Adopted Land – Topping or Laying of Hedges – To Spend Up to £1500.00

(c) Flooding on Inns Lane / Clearing of Gullies

(d) General Village Maintenance Requirements

## 13 South Wingfield Flood Prevention Association

(a) Next Meeting – Monday 19<sup>th</sup> January 2015

## 14 Footpaths

(a) Footpath Report for November and December 2014

## 15 Working Party Projects

(a) Market Place Noticeboard – Update on Installation

(b) Parish Room Car Park – Update on Quotations

(c) Village Information Signs – Set up Working Party for 2015.

**16 Future Projects**

- (a) VAS Speed Sign – Update from DCC correspondence
- (b) Street Lighting Option on Holme Lane – Update from DCC

**17 DALC Circulars**

- (a) Circular 27 sent to all Councillors

**18 Information**

- (a) None

**19 Planning Applications**

- (a) Submission of planning application documents to Councillors
- (b) Planning applications for this period to consider:

RefVal: [AVA/2014/1014](#)

Address: Orchard Cottage, Lynam Road, South Wingfield, Alfreton

Proposal: Demolition of dwelling and provision of replacement dwelling

**20 Declaration of Members Interests**

- (a) Members Forms – Updated Pecuniary Interests for Councillors – Progress Report

**21 Employment Matters**

- (a) Staff Appraisals – Update
- (b) All Other Employment Matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Thursday 12<sup>th</sup> February 2015 at 7.00pm in the Parish Room.