

SOUTH WINGFIELD PARISH COUNCIL

11 April 2015

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 16th April 2015 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

Shane Staley

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
16 April 2015**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 12 March 2015

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Proposed Development on Inns Lane

- (a) Planning Application Submission – Update on Gladman Ltd Appeal / New Application
- (b) S.W.A.G Group – Update

8 South Wingfield Neighbourhood Plan

- (a) Neighbourhood Plan Application Appeal to AVBC – Update on Consultation Period
- (b) Setting up of Steering Groups – Update on Meeting Date

9 Finance

- (a) Banking – 1st to 31st March 2015 Bank Reconciliation (Period 12 – 2014/15)
- (b) Grant Thornton – Annual Return for 2014/15 (Mid June 2015)
- (c) HSBC Mandate – Update on Authorised Signatories
- (d) Insurance Renewal – 1 June 2015 / Building Valuation
- (e) VAT Claim – 2014/15
- (f) To agree, ratify and authorise the following cheques for payment:-

| Cheque No | Payee | Amount (£) |
|-----------------------|--|-------------------|
| HSBC Cheque No 100872 | Clerk/Cleaner (Salary – March) | £671.54* |
| HSBC Cheque No 100873 | HMRC (PAYE – March) | £136.48 |
| HSBC Cheque No 100874 | D Taylor (Footpath Inspections Dec – Feb) | £150.00 |
| HSBC Cheque No 100875 | Keptkleen (Public Toilet Cleaning – March) | £105.00 |
| HSBC Cheque No 100876 | I Priest (GRIP Maintenance) | £115.00 |
| HSBC Cheque No 100877 | Phase (Newsletter Printing / Planter Signs) | £474.42 |
| HSBC Cheque No 100878 | Viking Direct (Stamps) | £58.51 |
| HSBC Cheque No 100879 | Pentrich and South Wingfield Group (Donation) | £700.00 |
| HSBC Cheque No 100880 | Stumpbusters (Removal of Tree Stumps Parish Rooms) | £264.00 |
| HSBC Cheque No 100881 | South Wingfield Cricket Club (Grant Aid) | £500.00 |
| HSBC Cheque No 100882 | PRS for Music (Annual Music Licence) | £324.58 |
| HSBC Cheque No 100883 | AVBC (Annual Trade Waste Service) | £317.43 |
| HSBC Cheque No 100884 | Clerk (Expenses for Cleaning Supplies/Microsoft Subscription for laptop/Newsletter Delivery) | £183.29 |

*Clerk and cleaner salary amount are combined

| | | |
|---------|---|---------|
| HSBC DD | E.ON (Gas for March – Parish Room) | £121.00 |
| HSBC DD | Plusnet (Broadband for March – Parish Room) | £30.00 |
| HSBC DD | British Gas (Electricity for March – Public Toilet) | £29.10 |

Income

| | | |
|----------------|------------------------------------|---------------|
| <i>HSBC CR</i> | <i>S Parker (Parish Room Hire)</i> | <i>£48.00</i> |
|----------------|------------------------------------|---------------|

10 Clerks Report

- (a) Community First Responders – Progress Report (To spend up to £500.00 for equipment)
- (b) DCC Gritting Complaint – Update
- (c) New Website – Update on Progress
- (d) Elections – 7 May 2015 (Pre-election Period) – Update
- (e) Dog Fouling – Report on Issues
- (f) VE Day / Village Sports Day

11 Parish Room

- (a) Fire Safety Assessment – Update
- (b) Hearing Loop System – Update
- (c) Garden Developments (Pre-school)

12 General Village Appearance

- (a) Manor Road / High Road – Condition of Pavements – Update from DCC
- (b) Oakerthorpe – High Pavements / Cycle Lane – Update on Site Meeting with DCC
- (c) Summer Hanging Baskets / Additional Locations x 5/10 – Update on Price – (To Spend Up to £3000.00 in total) / Other Floral Solutions
- (d) General Village Maintenance Requirements

- 13 South Wingfield Flood Prevention Association**
(a) EA Consent Form Submission Progress – Setting up Next Flood Group Meeting
- 14 Pentrich and South Wingfield Revolution Group**
(a) Update from Cllr G Johnston
- 15 Footpaths**
(a) Footpath Report – General Update
(b) Rights of Way Minor Maintenance Claim (DCC) – Update
- 16 Current Projects**
(a) Market Place Noticeboard – Installation Progress from WI
(b) Parish Room Car Park – Update on Prices / Solutions from New Contractors
- 17 Future Projects**
(a) VAS Speed Sign – Update from DCC
(b) Street Lighting Option on Holme Lane – Update from DCC
(c) Village Information Signs – Set up Working Party for Project
- 18 DALC Circulars**
(a) Circular 7, 8, 9 and 10 sent to all Councillors
- 19 Information**
(a) Event at Parish Room for Saturday 9 May 2015 (Organised by SWAG)
- 20 Planning Applications**
(a) Submission of planning application documents to Councillors
(b) Planning applications for this period to consider:

RefVal: [AVA/2015/0189](#)

Address: Alfreton Golf Club, Wingfield Road, Oakerthorpe, Alfreton, DE55 7LH,

Proposal: Pitched roof plastic coated metal clad storage shed

RefVal: [AVA/2015/0281](#)

Address: Land To North Of, Inns Lane, South Wingfield, Alfreton

Proposal: Outline planning application for a development of up to 66 dwellings

RefVal: [AVA/2015/0131](#)

Address: 154 Birches Lane, South Wingfield, Alfreton, Derbyshire, DE55 7LZ

Proposal: Proposed rear single storey sun lounge extension

- 21 Declaration of Members Interests**
(a) Members Forms – Updated Pecuniary Interests for Councillors – New Forms Elections 2015
- 22 Employment Matters**
(a) Staff Pension Scheme – Update
(b) All Other Employment Matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 14th May 2015 at 7.00pm in the Parish Room.