

SOUTH WINGFIELD PARISH COUNCIL

6 July 2016

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 14th July 2016 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

K Furby

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
14 July 2016**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 9 June 2016

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 South Wingfield Neighbourhood Plan

(a) Neighbourhood Plan – Update from Group Meeting of 21 June 2016

- (b) Community Rights End of Grant Report – Remainder of grant to be returned to Community Rights at a total of £437.39

8 Finance and Banking

- (a) Banking – 1st April to 30th June 2016 Bank Reconciliation (Period 1 -3 2016/17)
 (b) Grant Thornton – Annual Return Update
 (c) Standing Order – Approval for clerk to amend cleaners salary standing order in line with pay increase
 (d) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101000	Zurich (Insurance)	£937.41
HSBC Cheque No 101001	Clerk/Cleaner (Salary – June)	£552.52*
HSBC Cheque No 101002	HMRC (PAYE – June)	£106.60
HSBC Cheque No 101003	Graham Perry (Market Place Maintenance)	£160.00
HSBC Cheque No 101004	Green Gardens Direct (Grass Cutting Parish Room)	£135.00
HSBC Cheque No 101005	Keptkleen (Public Toilet Cleaning)	£312.00
HSBC Cheque No 101006	Plantscape (Maintenance June)	£396.00
HSBC Cheque No 101007	Total Hire & Sales (Xmas Tree Barrier Hire)	£3.60
HSBC Cheque No 101008	Butler Cook (Payroll Charges Quarter Ended June)	£210.00
HSBC Cheque No 101009	Poulter Blackwell (Internal Audit 2015/16)	£200.00

*Clerk and cleaner salary amount are combined (cleaner is by standing order)

HSBC DD	E.ON (Gas for June – Parish Room)	£149.00
HSBC DD	Plusnet (Broadband for June – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for May – Public Toilet)	£23.44
HSBC DD	Severn Trent Water (Public Toilet)	£8.56

Income

HSBC CR	S Parker (Room Hire)	£48.00
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Community Account Two – Payments

Cheque No	Payee	Amount (£)
100003	South Wingfield Church (Magazine Donation)	£49.50
100004	Community Rights	£437.39

Income

None	None	None
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9 Clerks Report

- (a) Parish Website (link for local village groups and societies websites)
 (b) Update of Utility Bills – Gas, electricity
 (c) War Memorial – Approval for clerk to spend upto £100.00 on a topographical survey
 (d) E-shot Mailers to Residents – Update
 (e) South Wingfield Primary School – Approval for well dressing to be placed at Market Place

10 General Village Appearance

- (a) Village Annual Schedule of Works – Schedule for 2016
 (b) General Village Maintenance Requirements - update on quotes received for works around the village

11 Village Road Traffic Collisions

(a) Report of Incidents

12 South Wingfield Flood Prevention Association

(a) Update from meeting 13th June 2016

13 Footpaths

- (a) Footpath Report – General Update
- (b) Footpath Inspector – Agreement
- (c) Footpaths – Country Stewardship Scheme
- (d) Footpaths – Mapping Project

14 Current Projects

(a) Parish Room Car Park – Update on planning application

15 Future Projects

- (a) Village Information Signs – Update
- (b) College Community Planting Project – Update
- (c) Information Board – Pentrich and South Wingfield Group

16 DALC Circulars

(a) Circular 10 & 11 sent to all Councillors

17 Information

(a) South Wingfield Conservation Area

18 Planning Applications

(a) Submission of planning application documents to Councillors

(b) Planning applications for this period to consider:

RefVal: [AVA/2016/0539](#)

Address: Station House, Holm Lane, Oakerthorpe, Alfreton, Derbyshire, DE55 7LJ,

Proposal: Erection of a wooden summerhouse (10' x 8')

RefVal: [AVA/2016/0567](#)

Address: 31 Inns Lane, South Wingfield, Alfreton, Derbyshire, DE55 7LW,

Proposal: Removal of a prefabricated concrete garage and construction of a new pitched roof garage linked to existing building

RefVal: [AVA/2016/0553](#)

Address: Manor House, 31 Manor Road, South Wingfield, Alfreton, Derbyshire, DE55 7NH,

Proposal: Installation of air source pump to rear of property with associated electric works

RefVal: [AVA/2016/0608](#)

Address: Chori Cottage, Chapel Yard, South Wingfield, Alfreton, Derbyshire, DE55 7NH,

Proposal: Rebuild two red brick chimneys, replacing brick with dressed sandstone to match house construction Replace existing concrete roof tiles with slate Create back door access to garden

RefVal: [AVA/2016/0673](#)

Address: South Wingfield Primary School, Church Lane, South Wingfield, Alfreton,

Derbyshire, DE55 7NJ

Proposal: Recovering the existing pitched roofs with a combination of reclaimed tiles and use the existing ones (CD6/0516/13)

RefVal: [AVA/2016/0640](#)

Address: Dingle Farm, Lynam Road, South Wingfield, Alfreton, Derbyshire, DE55 7LS,

Proposal: Construction of a replacement garage with first floor accommodation above.

19 Employment Matters

(a) Employment matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 11th August 2016 at 7.00pm in the Parish Room.