

# **SOUTH WINGFIELD PARISH COUNCIL**

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6 April 2016

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 14<sup>th</sup> April 2016 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

*K Furby*

Katherine Furby

Clerk and RFO  
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL  
PARISH COUNCIL MEETING  
14 April 2016**

**AGENDA**

**1 To receive Apologies for Absence**

**2 Variation of Order of Business (if any)**

**3 Declaration of Members' Interest**

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

**4 Public Speaking – (15 minutes)**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

**Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams**

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

**5 To Approve and Sign the Minutes of the Meeting held on 10 March 2016**

**6 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

**7 Proposed Development on Inns Lane**

- (a) Planning Application Submission(s) – Update on First Appeal Hearing
- (b) S.W.A.G Group – Report from Cllr J Greenhalgh

## 8 South Wingfield Neighbourhood Plan

(a) Neighbourhood Plan – Update from Group Meeting of 15 March 2016

## 9 Finance and Banking

(a) Banking – 1<sup>st</sup> to 31<sup>st</sup> March 2016 Bank Reconciliation (Period 12 – 2015/16)

(b) HSBC Banking Mandate – Update on New Signatories Set Up at Bank

(c) To agree, ratify and authorise the following cheques for payment:-

### Community Account One – Payments

<b>Cheque No</b>	<b>Payee</b>	<b>Amount (£)</b>
HSBC Cheque No 100981	Clerk/Cleaner (Salary – March)	£
HSBC Cheque No 100982	HMRC (PAYE – March)	£
HSBC Cheque No 100983	AVBC (Trade Waste)	£322.49
HSBC Cheque No 100984	ICO (Data Protection)	£35.00
HSBC Cheque No 100985	Harlite (Christmas Tree)	£1320.00
HSBC Cheque No 100986	Keptkleen (Public Toilets)	£96.00
HSBC Cheque No 100987	DALC (Annual Subscription)	£408.23
HSBC Cheque No 100988	S Staley	

\*Clerk and cleaner salary amount are combined (cleaner is by standing order)

HSBC DD	E.ON (Gas for March – Parish Room)	£149.00
HSBC DD	Plusnet (Broadband for March – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for March – Public Toilet)	£24.27

### Income

<i>HSBC CR</i>	<i>S Parker (Parish Room Hire)</i>	<i>£48.00</i>
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### Community Account Two – Payments

<b>Cheque No</b>	<b>Payee</b>	<b>Amount (£)</b>
None	None	None

### Income

None	None	None
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## 10 Clerks Report

(a) Mapping Software / Data Capturing on Maps – Update

(b) Parish Website (link for local village groups and societies websites)

(c) Allotment Review

(d) Playgroup Review

(e) Review of Utility Bills – Gas, electricity

(f) Market Place Redevelopment & War Memorial – Update

(g) Bus Shelters – Process to acquire

(h) Cuts to Bus Services

(i) E-shot Mailers to Residents

## 11 Parish Room

(a) Parish Room – Update on brochure for Parish Room Hire

(b) Review of Fixtures and Fittings - Update

- 12 General Village Appearance**  
(a) Each Wells Lane Development (Update from DCC)  
(b) Village Annual Schedule of Works – Schedule for 2016  
(c) General Village Maintenance Requirements  
(d) Flooding Issues – Chesterfield Road, Oakerthorpe and opposite the Nature Reserve  
(e) Floral Displays (Planters/Hanging Baskets) – Update  
(f) Lamppost Testing – Update on quote  
(g) Inns Lane – Mud and water on the road  
(h) Dog Fouling Bins – Review of locations  
(i) Signage – Bunkers Hill  
(j) Adoption of Grass Verges
- 13 Village Road Traffic Collisions**  
(a) Report of Incidents – 20.03.16 RTA South Wingfield/Amber Row
- 14 South Wingfield Flood Prevention Association**  
(a) Update on DCC Maps/Plans for Planning Application  
(b) Churchyard Flooding
- 15 Footpaths**  
(a) Footpath Report – General Update  
(b) Footpath Inspector – Agreement  
(c) Footpaths – Country Stewardship Scheme
- 16 Current Projects**  
(a) Parish Room Car Park – Update on planning application
- 17 Future Projects**  
(a) Village Information Signs – Update  
(b) College Community Planting Project – Update  
(c) Information Board – Pentrich and South Wingfield Group
- 18 DALC Circulars**  
(a) Circular 06 & 07 sent to all Councillors
- 19 Information**  
(a) South Wingfield Conservation Area
- 19 Planning Applications**  
(a) Submission of planning application documents to Councillors  
(b) Planning applications for this period to consider:

RefVal: [TRE/2016/0046](#)

Address: Rose Bank Cottage, Church Lane, South Wingfield

Proposal: Remove cedar tree.

RefVal: [AVA/2016/0285](#)

Address: Moorlands, 100 Wessington Lane, South Wingfield

Proposal: Domestic garage extension at side of house and canopy to rear

**20 Employment Matters**  
(a) Review Cleaners Salary

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 12<sup>th</sup> May 2016 at 7.00pm in the Parish Room.