

SOUTH WINGFIELD PARISH COUNCIL

7 October 2016

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 13th October 2016 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

K Furby

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
13th October 2016**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 8th September 2016

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 South Wingfield Neighbourhood Plan

(a) Neighbourhood Plan – Update from Working Party Meeting held on 23rd September 2016

8 Finance and Banking

- (a) Banking – 1st April to 30th September 2016 Bank Reconciliation (Period 1 -6 2016/17)
- (b) Grant Thornton – Annual Return Update
- (c) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101023	Clerk/Cleaner (Salary – August)	£550.46*
HSBC Cheque No 101024	HMRC (PAYE – August)	£104.80
HSBC Cheque No 101025	Grant Thornton (Annual Return)	£240.00
HSBC Cheque No 101026	M J Ludlam (Manor Road Flail Topping)	£84.00
HSBC Cheque No 101027	Keptkleen (Toilet Cleaning)	£96.00

*Clerk and cleaner salary amount are combined (cleaner is by standing order)

HSBC DD	E.ON (Gas for August – Parish Room)	£149.00
HSBC DD	Plusnet (Broadband for August – Parish Room)	£30.00
HSBC DD	Severn Trent Water (Water for Public Toilet)	£8.56

Income

HSBC CR	S Parker (Room Hire)	£60.00
HSBC CR	AVBC (Precept)	£16,000.00
HSBC CR	Return of Cheque 101018	£98.40

Community Account Two – Payments

Cheque No	Payee	Amount (£)
None	None	None

Income

None	None	None
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9 Clerks Report

- (a) Parish Website (link for local village groups and societies websites) - Update
- (b) War Memorial & Landscape Entrances to Village – Update
- (c) E-shot Mailers to Residents – Update
- (d) Playgroup – Use of Parish Room
- (e) Working Party Group – Files and Historical Paperwork
- (f) AVBC Letter – Traffic, Roes Lane Development
- (g) Parks Avenue – Update on Damage to Vehicles
- (h) Christmas Tree, Lights & Barriers - Update
- (i) Remembrance Service Wreaths - Update

10 General Village Appearance

- (a) Village Annual Schedule of Works – Update on Schedule for 2016
- (b) General Village Maintenance Requirements - update on quotes received for works around the village and works carried out
- (c) Memorial Bench, Wessington Lane - Update
- (d) Inns Lane – Planter Re-location

11 Village Road Traffic Collisions

- (a) Report of Incidents

- 12 South Wingfield Flood Prevention Association**
(a) Prevention of Flooding at Churchyard - Update
- 13 Footpaths**
(a) Footpath Report – General Update
(b) Footpaths – Country Stewardship Scheme
(c) Footpaths – Mapping Project
- 14 Current Projects**
(a) Parish Room Car Park – Update on planning application
- 15 Future Projects**
(a) Village Information Signs – Update
(b) College Community Planting Project – Update
(c) Information Board – Pentrich and South Wingfield Group Update
- 16 DALC Circulars**
(a) Circular 12, 13 & 14 sent to all Councillors
- 17 Information**
(a) South Wingfield Conservation Area
(b) Harassment of Councillors – Freedom of Information Procedure, Councillors & SWPC Insurance Policy
(c) AVBC Sustainability Appraisal Consultation
- 18 Planning Applications**
(a) Submission of planning application documents to Councillors
(b) Planning applications for this period to consider:

AVA/2016/0919 Proposal Date valid	The Hayloft, Chesterfield Road, Oakerthorpe, Alfreton, Derbyshire, DE55 7LQ Proposed erection of a double garage 31/08/2016
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TRE/2016/0132 Proposal Date valid	Wingfield Station, holm Lane, Oakerthorpe, Alfreton, Derbyshire, DE55 7LJ Fell ash tree 07/09/2016
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AVA/2016/0979 Proposal Date valid	(Hartsorn) Hilltop, Wood Lane, Park Head, Matlock, Derbyshire, DE4 5GY Manege 21/09/2016
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- 19 Employment Matters**
(a) Employment matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 10th November 2016 at 7.00pm in the Parish Room.