

SOUTH WINGFIELD PARISH COUNCIL

4 August 2015

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 13th August 2015 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

S M Staley

Shane Staley

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
13 August 2015**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 9 July 2015

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Proposed Development on Inns Lane

(a) Planning Application Submission(s) – Update on First Application / Second Application Update

(b) S.W.A.G Group – Report from Cllr J Greenhalgh

8 South Wingfield Neighbourhood Plan

- (a) Neighbourhood Plan – Feedback from Public Meeting of 14 July 2015 and follow-up Meeting of 4 August 2015

9 Finance and Banking

- (a) Banking – 1st to 31st July 2015 Bank Reconciliation (Period 5 – 2015/16)
(b) Additional Banking Signatories / Update Mandate
(c) Opening of Secondary HSBC Community Account – Update
(d) Closing of Co-operative Bank Account – Update
(e) Grant Applications Notice – Deadline 21 August 2015 / Set Up Finance Working Party
(f) To agree, ratify and authorise the following cheques for payment:-

Cheque No	Payee	Amount (£)
HSBC Cheque No 100910	G & G Green Ltd (Snow Ploughing – Jan 2015)	£96.00
HSBC Cheque No 100911	Severn Trent Water (Jan-Jun 2015 – Parish Room)	£425.82
HSBC Cheque No 100912	Clerk/Cleaner (Salary – July)	£729.17*
HSBC Cheque No 100913	HMRC (PAYE – July)	£140.06
HSBC Cheque No 100914	A Colman Plumbing (Outside Tap – Parish Room)	£80.00
HSBC Cheque No 100915	Keptkleen (Public Toilet Cleaning – June)	£84.00
HSBC Cheque No 100916	A Jackson (Parish Room Window Cleaning)	£20.00

*Clerk and cleaner salary amount are combined

HSBC DD	E.ON (Gas for July – Parish Room)	£121.00
HSBC DD	Plusnet (Broadband for July – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for July – Public Toilet)	£29.10

Income

<i>HSBC CR</i>	<i>S Parker (Parish Room Hire)</i>	<i>£48.00</i>
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10 Declaration of Members Interests

- (a) Members Forms – Update on Forms / Address Detail / Website

11 Clerks Report

- (a) Community First Responders – Progress Report from Cllr V Thorpe
(b) Mapping Options / Printable Version / Software (Ordnance Survey) – Update
(c) Speeding Vehicles – Wessington Lane / Manor Road / Church Lane – PCSO Involvement – Update
(d) Newsletter Issue 4 – Summer/Autumn / Articles Required

12 Parish Room

- (a) Fence Railings Options / Quotations Update
(b) Outside Tap for Garden – Update

13 General Village Appearance

- (a) Manor Road / High Road – Condition of Pavements – Update
(b) High Road – Bus Stop Obstruction – Update on Progress of DCC Agreed Work
(c) Oakerthorpe – Traffic Issue/Cycle Lane – Update from DCC on Recommendations
(d) Summer Hanging Baskets - Underdeveloped Plants / Response from Contractor
(e) Village Schedule of Works for Contractor 'I Priest'
(f) General Village Maintenance Requirements

14 Village Road Traffic Collisions

- (a) Report of Incidents

- 15 South Wingfield Flood Prevention Association**
(a) EA Consent Form Submission / Planning Permission Required (AVBC) – Update
- 16 Footpaths**
(a) Footpath Report – General Update
- 17 Current Projects**
(a) Parish Room Car Park – Planning Application / Supporting Documents / Plans – Update
- 18 Future Projects**
(a) VAS Speed Sign – Update on DCC FOI Request
(b) Street Lighting Option on Holme Lane – Update from DCC on Solar Options
(c) Village Information Signs / College Community Planting Project – Update
- 19 DALC Circulars**
(a) Circular 18 and 19 sent to all Councillors
- 20 Information**
(a) None
- 21 Planning Applications**
(a) Submission of planning application documents to Councillors
(b) Planning applications for this period to consider:

RefVal: [AVA/2015/0582](#)

Address: Land At, Millstone Lane, Oakerthorpe, Alfreton, Derbyshire, ,

Proposal: Change of Use from agricultural to equestrian, formation of sand menage area. Permission for existing 2 storage containers to stay and to use disused access to land.

- 22 Employment Matters**
(a) Staff Pension Scheme – Update from Pension Training / Payroll Systems
(b) All Other Employment Matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 10th September 2015 at 7.00pm in the Parish Room.