

SOUTH WINGFIELD PARISH COUNCIL

8 April 2017

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 13th April 2017 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

K Furby

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
13th April 2017**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 9th March 2017

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 South Wingfield Neighbourhood Plan

(a) Neighbourhood Plan – Update and Minutes from meeting on 23rd March 2017

(b) Approval of Household Questionnaire

(c) Advertising Questionnaire – Approval to spend up to £250 on 3 x Banners

(d) Printing Questionnaire - Approval to spend up to £350

(e) Survey Monkey – Approval to spend up to £300

(f) End of Grant Report and Locality Funding Application

8 Finance and Banking

- (a) Banking – 1st April to 31st March 2017 Bank Reconciliation (Period 1 -12 2016/17)
- (b) Grant Thornton – Annual Return for 2016/17 (Mid June 2017)
- (c) VAT Claim
- (d) Approval to Transfer £250.00 from Community Account One to Community Account Two
- (e) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101076	Clerk/Cleaner (Salary – March)	£566.78*
HSBC Cheque No 101077	HMRC (PAYE – March)	£109.00
HSBC Cheque No 101078	Bramley Electrical Ltd (Electrical Works to Public Toilet)	£110.40
HSBC Cheque No 101079	Keptkleen (Public Toilet Cleaning)	£208.00
HSBC Cheque No 101080	Butler Cook (Payroll, Year End)	£378.00
HSBC Cheque No 101081	Physio Control (Defibrillator)	£780.00
HSBC Cheque No 101082	Loz Phillips (Fire Door Seal)	£40.00
HSBC Cheque No 101083	AVBC (Planning App for Info Board SW Primary School)	£192.50
HSBC Cheque No 101084	AVBC (Planning App for Info Board Yew Tree)	£192.50
HSBC Cheque No 101085	Amber Valley Community Responders (Grant Donation)	£500.00
HSBC Cheque No 101086	Allotment Soceity (Grant Donation)	£75.00
HSBC TFR	Community Account Two (Neighbourhood Plan)	£250.00

*Clerk and cleaner salary amount are combined (cleaner is by standing order)

HSBC DD	Plusnet (Broadband for March – Parish Room)	£30.00
HSBC DD	Utility Warehouse (Gas & Electricity)	£1100.86

Income

HSBC DD	Mrs S Parker (Room Hire)	£60.00
HSBC Cheque	Mrs Holland (Room Hire)	£24.00
HSBC Cheque	AVBC (Community Toilet Scheme)	£600.00
HSBC TFR	SW Playgroup (Room Hire)	£1950.00
HSBC TFR	Community Account One (SWPC)	£250.00

Community Account Two – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 100007	Philip Smith (Expenses)	£201.10
HSBC Cheque No 100008	Planning With People (Helen Metcalfe)	£500.00

Income

None

9 Clerks Report

- (a) War Memorial & Landscape Entrances to Village – Update
- (b) Playgroup – Use of Parish Room and Preparation of the Outside Brick Store
- (c) Working Party Group – Files and Historical Paperwork
- (d) Defibrillator – Update
- (e) Parish Room Maintenance – Quote
- (f) Memorial Bench – Wessington Lane
- (g) Wingfield Station

10 General Village Appearance

- (a) Village Annual Schedule of Works – Schedule for 2017
- (b) General Village Maintenance Requirements - update on quotes received for works around the village and works carried out
- (c) Weed Killer - Spraying of Grass Verges

- 11 Village Road Traffic Collisions**
(a) Report of Incidents
- 12 South Wingfield Flood Prevention Association**
(a) Prevention of Flooding at Churchyard - Update
- 13 Footpaths**
(a) Footpath Report – General Update
- 14 Current Projects**
(a) Parish Room Car Park – Update on planning application
- 15 Future Projects**
(a) Village Information Signs – Update
(b) College Community Planting Project – Update
(c) Information Board – Pentrich and South Wingfield Group Update
- 16 DALC Circulars**
(a) Circular 03, 04 & 05 sent to all Councillors
- 17 Information**
(a) Draft Local Plan – Presentation from Trevor Ainsworth
- 18 Planning Applications**
(a) Submission of planning application documents to Councillors
(b) Planning applications for this period to consider:

RefVal: [AVA/2017/0255](#)

Address: The Garden, 1 Manor Road, South Wingfield, Alfreton, Derbyshire, DE55 7NH,

Proposal: Demolition of existing bungalow, erection of new 5 bedroom dwelling with attached garage

RefVal: [AVA/2017/0217](#)

Address: Peacock Hotel, Chesterfield Road, Oakerthorpe, Alfreton, Derbyshire, DE55 7LN,

Proposal: Replacement of failed timber windows 'like for like' with new matching timber windows and repair of failed stone around the window and door

RefVal: [AVA/2017/0372](#)

Address: Holmlea, 30 High Road, South Wingfield, Alfreton, Derbyshire, DE55 7LX

Proposal: Take down the existing front exterior wall built in brick and replace with stone plus the re-roofing of the roof and replace defective timbers

- 19 Employment Matters**
(a) Clerks Appraisal – Feedback
(b) Employee Salaries
(c) Maternity

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 18th May 2017 at 7.00pm in the Parish Room.