

SOUTH WINGFIELD PARISH COUNCIL

6 November 2015

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 12th November 2015 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

S M Staley

Shane Staley

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
12 November 2015**

AGENDA

1 Appointment of New Clerk and RFO

(a) Acceptance of Office Form

2 To receive Apologies for Absence

3 Variation of Order of Business (if any)

4 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

5 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

6 To Approve and Sign the Minutes of the Meeting held on 8 October 2015

7 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

8 Proposed Development on Inns Lane

- (a) Planning Application Submission(s) – Update on First Application and Second Application
- (b) S.W.A.G Group – Report from Cllr J Greenhalgh

9 South Wingfield Neighbourhood Plan

- (a) Neighbourhood Plan – Update from Group Meeting of 20 October 2015

10 Finance and Banking

- (a) Banking – 1st to 31st October 2015 Bank Reconciliation (Period 7 – 2015/16)
- (b) HSBC Banking Mandate – Update
- (c) Closing of Co-operative Bank Account – Update
- (d) Revised Budget – 6 Monthly Budget Review (Precept Setting Discussion – To Approve By End of January 2016)
- (e) Grant Donation for SW Historical Society (Spend up to £500.00)
- (f) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 100931	Clerk/Cleaner (Salary – October)	£681.42*
HSBC Cheque No 100932	HMRC (PAYE – October)	£123.97
HSBC Cheque No 100933	S Staley (Office Running Costs)	£370.00
HSBC Cheque No 100934	M J Ludlam (Manor Road Cutting)	£192.00
HSBC Cheque No 100935	I Priest (Various Village Maintenance)	£330.00
HSBC Cheque No 100936	PHS Group (Parish Room Mat)	£287.04
HSBC Cheque No 100937	All Saints Church (Magazine Support)	£80.00
HSBC Cheque No 100938	A Jackson (Parish Room Window Cleaning)	£20.00

*Clerk and cleaner salary amount are combined (cleaner is by standing order)

HSBC BT	SWPC Current Account 2 (Donation to NP)	£500.00
HSBC DD	E.ON (Gas for October – Parish Room)	£121.00
HSBC DD	Plusnet (Broadband for October – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for October – Public Toilet)	£29.10

Income

HSBC CR	S Parker (Parish Room Hire)	£60.00
---------	-----------------------------	--------

Community Account Two – Payments

Cheque No	Payee	Amount (£)
None	None	None

Income

HSBC CR	SWPC Current Account 1 (Donation to NP)	£500.00
---------	---	---------

11 Register of Members Interests

- (a) Members Forms – Update

12 Clerks Report

- (a) Mapping Software / Data Capturing on Maps – Update
- (b) Newsletter Issue 4 – Summer/Autumn – Update on Draft/Delivery
- (c) Woodland Trust – Planting of Saplings 7 November 2015 – Update

13 Parish Room

- 14 General Village Appearance**
(a) Oakerthorpe – Traffic Issue/Cycle Lane – Plus Eachwells Lane Development
(b) Village Annual Schedule of Works – Specification for 2016
(c) General Village Maintenance Requirements
- 15 Village Road Traffic Collisions**
(a) Report of Incidents – Holme Lane W/C 26/10/2015
(b) Other Incident Reports
- 16 South Wingfield Flood Prevention Association**
(a) Report from AGM of 26 October 2015 – Update
- 17 Footpaths**
(a) Footpath Report – General Update
(b) Footpath Inspector Volunteer – To Approve
- 18 Current Projects**
(a) Parish Room Car Park – Planning Application Required AVBC
- 19 Future Projects**
(a) Village Information Signs – Update
(b) College Community Planting Project – Update
- 20 DALC Circulars**
(a) Circular 24 sent to all Councillors
- 21 Information**
(a) None
- 22 Planning Applications**
(a) Submission of planning application documents to Councillors
(b) Planning applications for this period to consider:

RefVal: [AVA/2015/0924](#)

Address: Clarendon, Chesterfield Road, Oakerthorpe, Alfreton, DE55 7LN,

Proposal: Non material amendment to AVA/2015/0543 - development within the roof space

RefVal: [AVA/2015/0961](#)

Address: Hy Brazil, 138 Birches Lane, South Wingfield, Alfreton, DE55 7LZ,

Proposal: Proposed first floor rear extension

- 23 Employment Matters**
(a) Staff Pension Scheme – Update on Scheme from Nest / Payroll Systems from Butler & Cook
(b) All Other Employment Matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 10th December 2015 at 7.00pm in the Parish Room.