

SOUTH WINGFIELD PARISH COUNCIL

5 May 2016

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 12th May 2016 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

K Furby

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
12 May 2016**

AGENDA

- 1 To receive Apologies for Absence**
- 2 To Elect Chairman**
- 3 New Chairman to Sign Acceptance of Office**
- 4 Elect Vice-Chairman**
- 5 New Vice-Chairman to Sign Acceptance of Office**
- 6 Variation of Order of Business (if any)**

7 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

8 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

- 9 To Approve and Sign the Minutes of the Meeting held on 14 April 2016**
- 10 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

11 Proposed Development on Inns Lane

- (a) Planning Application Submission(s) – Update
- (b) S.W.A.G Group – Report from Cllr J Greenhalgh

12 South Wingfield Neighbourhood Plan

- (a) Neighbourhood Plan – Update from Group Meeting of 19 April 2016

13 Elect Members for the following Committees:

Planning Committee: Terms of Reference: "to make recommendations to Full Council on associated matters"

Finance Committee: Terms of Reference: "to make recommendations to Full Council on associated matters"

Employment Committee: Terms of Reference: "to make recommendations to Full Council on associated matters"

Cheque Signatories: Any two members from the signed banking mandate

For all Councillors, meeting dates for 2016/17 and Councillors Information Packs.

14 Review Standing Orders & Financial Regulations

15 Finance and Banking

- (a) Banking – 1st to 30th April 2016 Bank Reconciliation (Period 1 – 2016/17)
- (b) HSBC Banking Mandate – Update on New Signatories Set Up at Bank
- (c) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 100990	Clerk/Cleaner (Salary – April)	£511.36*
HSBC Cheque No 100991	HMRC (PAYE – April)	£96.40
HSBC Cheque No 100992	New Leaf Landscape & Garden Services (Planters)	£300.00
HSBC Cheque No 100993	Butler Cook (Accounts)	£528.00

*Clerk and cleaner salary amount are combined (cleaner is by standing order)

HSBC DD	E.ON (Gas for April – Parish Room)	£149.00
HSBC DD	Plusnet (Broadband for April – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for April – Public Toilet)	£25.01
HSBC DD	Severn Trent (Water Public Toilet)	£8.55

Income

HSBC CR	S Parker (Parish Room Hire)	£60.00
HSBC CR	AVBC (Precept)	£16,000.00

Community Account Two – Payments

Cheque No	Payee	Amount (£)
None	None	None

Income

None

None

None

15 Clerks Report

- (a) Mapping Software / Data Capturing on Maps – Update
- (b) Parish Website (link for local village groups and societies websites)
- (c) Playgroup Review
- (d) Review of Utility Bills – Gas, electricity
- (e) Market Place Redevelopment & War Memorial – Update
- (f) Bus Shelters – Process to acquire
- (g) Cuts to Bus Services
- (h) E-shot Mailers to Residents

16 Parish Room

- (a) Parish Room – Update on brochure for Parish Room Hire
- (b) Review of Fixtures and Fittings - Update

17 General Village Appearance

- (a) Each Wells Lane Development (Update from DCC)
- (b) Village Annual Schedule of Works – Schedule for 2016
- (c) General Village Maintenance Requirements
- (d) Flooding Issues – Chesterfield Road, Oakerthorpe and opposite the Nature Reserve
- (e) Floral Displays (Planters/Hanging Baskets) – Update
- (f) Lamppost Testing – Approval for 20 lampposts to be tested at a total cost of £250.00
- (g) Inns Lane – Mud and water on the road
- (h) Dog Fouling Bins – Review of locations
- (i) Signage – Bunkers Hill
- (j) Adoption of Grass Verges

18 Village Road Traffic Collisions

- (a) Report of Incidents

19 South Wingfield Flood Prevention Association

- (a) Update on DCC Maps/Plans for Planning Application
- (b) Churchyard Flooding

20 Footpaths

- (a) Footpath Report – General Update
- (b) Footpath Inspector – Agreement
- (c) Footpaths – Country Stewardship Scheme

21 Current Projects

- (a) Parish Room Car Park – Update on planning application

22 Future Projects

- (a) Village Information Signs – Update
- (b) College Community Planting Project – Update
- (c) Information Board – Pentrich and South Wingfield Group

23 DALC Circulars

- (a) Circular 08 sent to all Councillors

24 Information

(a) South Wingfield Conservation Area

25 Planning Applications

(a) Submission of planning application documents to Councillors

(b) Planning applications for this period to consider:

Ref Val: AVA/2016/0309

Address: Land at Hillside Park, Hillside Park, Oakerthorpe, Alfreton, Derbyshire

Proposal: Erection of a residential dwelling on a plot adjacent No.5 Hillside Park (This is a departure from the adopted development plan).

Ref Val: AVA/2016/0342

Address: Station Cottage, Holm Lane, Oakerthorpe, Alfreton, Derbyshire, DE55 7LJ

Proposal: Dismantle existing coalhouse and use stone and slates to re build and form bathroom with new foundations

Ref Val: AVA/2016/0385

Address: Garden Croft, Chesterfield Road, Oakerthorpe, Alfreton, Derbyshire, DE55 7LP

Proposal: Proposed 2 storey extension, internal alterations and construction of detached double garage

Ref Val: AVA/2016/0426

Address: Station Cottage, Holm Lane, Oakerthorpe, Alfreton, Derbyshire, DE55 7LJ

Proposal: Dismantle existing coal house and use stone and slates to rebuild to form bathroom with new foundations

26 Employment Matters

(a) Review Cleaners Salary

(b) Review Clerks Salary

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 9th June 2016 at 7.00pm in the Parish Room.