

# **SOUTH WINGFIELD PARISH COUNCIL**

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6 March 2015

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 12<sup>th</sup> March 2015 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

Shane Staley

Clerk and RFO  
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL  
PARISH COUNCIL MEETING  
12 March 2015**

**AGENDA**

**1 To receive Apologies for Absence**

**2 Variation of Order of Business (if any)**

**3 Declaration of Members' Interest**

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

**4 Public Speaking – (15 minutes)**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

**Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams**

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

**5 To Approve and Sign the Minutes of the Meeting held on 12 February 2015**

**6 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

**7 Proposed Development on Inns Lane**

(a) Planning Application Submission – Update

(b) S.W.A.G Group – Update / Parish Council Support Advice from DALC

## 8 South Wingfield Neighbourhood Plan

- (a) Neighbourhood Plan Boundary Map and Application Submission to AVBC – Update
- (b) Setting up of Steering Groups and Public Meeting / 6 Week Consultation

## 9 Finance

- (a) Banking – 1<sup>st</sup> to 28<sup>th</sup> February 2015 Bank Reconciliation (Period 11 – 2014/15)
- (b) HSBC Mandate – Update
- (c) To agree, ratify and authorise the following cheques for payment:-

Cheque No	Payee	Amount (£)
HSBC Cheque No 100864	Clerk/Cleaner (Salary/Expenses – February)	£640.02*
HSBC Cheque No 100865	HMRC (PAYE – February)	£120.39
HSBC Cheque No 100866	2Commune Ltd (New Website Fees/Set Up)	£1470.00
HSBC Cheque No 100867	Keptkleen (Public Toilet Cleaning – February)	£84.00
HSBC Cheque No 100868	Severn Trent Water (Public Toilet Water – Apr to Nov)	£95.18
HSBC Cheque No 100869	DALC (Annual Subscription)	£391.86
HSBC Cheque No 100870	Phase (Parish Room Notice Sign)	£60.00

\*Clerk and cleaner salary amount are combined

HSBC DD	E.ON (Gas for February – Parish Room)	£121.00
HSBC DD	Plusnet (Broadband for February – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for February – Public Toilet)	£33.39

## Income

HSBC CR	S Parker (Parish Room Hire)	£60.00
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## 10 Clerks Report

- (a) Community First Responders – Progress Report
- (b) Winter/Spring Newsletter for Parish Council – Update on Progress/Delivery
- (c) DCC Gritting Complaint – Update / Snow Warden Equipment Options – Update
- (d) New Website Provider – Update on Progress
- (e) Planter SWPC Sponsorship Signs – Update on Delivery
- (f) Elections – 7 May 2015 (Pre-election Period)

## 11 Parish Room

- (a) Removal of Tree Stumps – To Spend up to £270.00
- (b) Parish Council / Clerk Details Notice Sign – Update on Install
- (c) Fire Safety Assessment – Update
- (d) Hearing Loop System

## 12 General Village Appearance

- (a) Manor Road / High Road – Condition of Pavements – Update
- (b) Oakerthorpe – High Pavements / Cycle Lane – Update on Site Meeting with DCC
- (c) Summer Hanging Baskets / Lamppost Testing / Additional Locations
- (d) General Village Maintenance Requirements

## 13 South Wingfield Flood Prevention Association

- (a) Meeting of Officers / EA Consent Form Submission – Monday 9<sup>th</sup> March 2015 – Report

## 14 Pentrich and South Wingfield Revolution Group

- (a) Charity Status – To Spend up to £700.00 to donate

## 15 Footpaths

- (a) Footpath Report for January/February 2015

(b) Footpath 3 – Dangerous Stile (Behind the White Hart Inn) – Update

## 16 Current Projects

- (a) Market Place Noticeboard – Installation Progress from WI
- (b) Parish Room Car Park – Update on Working Party Meeting (Revised Quote) – Options

## 17 Future Projects

- (a) VAS Speed Sign – Update from DCC
- (b) Street Lighting Option on Holme Lane – Update from DCC
- (c) Village Information Signs – Set up Working Party for Project

## 18 DALC Circulars

- (a) Circular 3, 4, 5 and 6 sent to all Councillors

## 19 Information

- (a) Transparency Code for Smaller Authorities

## 20 Planning Applications

- (a) Submission of planning application documents to Councillors
- (b) Planning applications for this period to consider:

RefVal: [AVA/2015/0054](#)

Address: South Wingfield Primary School, Church Lane, South Wingfield, Alfreton

Proposal: Removal of an existing iron pedestrian access gate and replacement with a welded mesh gate of the same dimensions

RefVal: [AVA/2015/0096](#)

Address: Chestnut Farm, Chesterfield Road, Oakerthorpe, Alfreton

Proposal: Erection of ancillary self-contained annexe

RefVal: [TRE/2015/0030](#)

Address: Mill House, 35 Church Lane, South Wingfield, Alfreton

Proposal: Remove cherry tree

RefVal: [AVA/2015/0149](#)

Address: Greenways, 113 Birches Lane, South Wingfield, Alfreton

Proposal: Revision to Lawful Development ref LD-AVA/2014/0920 - replacement of velux with Front facing Dormer

## 21 Declaration of Members Interests

- (a) Members Forms – Updated Pecuniary Interests for Councillors – New Forms Elections 2015

## 22 Employment Matters

- (a) Staff Pension Scheme – Update
- (b) All Other Employment Matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Annual Meeting of the Parish – Thursday 9<sup>th</sup> April 2015 at 6.30pm in the Parish Room.

Parish Council Meeting – Thursday 9<sup>th</sup> April 2015 at 7.00pm in the Parish Room.