

SOUTH WINGFIELD PARISH COUNCIL

6 January 2017

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 12th January 2017 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

K Furby

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
12th January 2017**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 8th December 2016

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 South Wingfield Neighbourhood Plan

(a) Neighbourhood Plan – Update from meeting in December 2016

(b) Approval to spend £500 for Planning Expert (Helen Metcalfe)

- (c) Update on Review of Terms of Reference and Constitution
- (d) NP Clerk Role

8 Finance and Banking

- (a) Banking – 1st April to 31st December 2016 Bank Reconciliation (Period 1 -9 2016/17)
- (b) Grant Aid Applications
- (c) Precept Setting for Financial Year 2017/18
- (d) Budget Setting for Financial Year 2017/18 – Report from Working Party
- (e) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101049	Clerk/Cleaner (Salary – December)	£542.40*
HSBC Cheque No 101050	HMRC (PAYE – December)	£102.60
HSBC Cheque No 101051	Mr Christmas Tree (Christmas Tree)	£420.00
HSBC Cheque No 101052	M J Ludlam (Manor Road Hedge Grass Cut)	£192.00
HSBC Cheque No 101053	2Commune (Website Hosting)	£510.00
HSBC Cheque No 101054	Ripley Printers (Newsletter)	£243.00

*Clerk and cleaner salary amount are combined (cleaner is by standing order)

HSBC DD	Plusnet (Broadband for December – Parish Room)	£30.00
HSBC DD	Utility Warehouse	£24.37

Income

CR	S Parker (Room Hire)	£60.00
CR	E.ON (Rebate)	£515.56
CR	C Holland (Room Hire)	£24.00

Community Account Two – Payments

Cheque No	Payee	Amount (£)
None	None	None

Income

None	None	None
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9 Clerks Report

- (a) Parish Website (link for local village groups and societies websites) - Update
- (b) War Memorial & Landscape Entrances to Village – Update
- (c) E-shot Mailers to Residents – Update
- (d) Playgroup – Use of Parish Room
- (e) Working Party Group – Files and Historical Paperwork
- (f) AVBC Letter – Traffic, Roes Lane Development
- (g) Parish Room – Fire Risk Assessment Update
- (h) Market Place – Update on Quotes to Re-fix Stones
- (i) Defibrillator
- (j) Payroll – Update
- (k) Wingfield Station
- (l) Proposed Removal of BT Phones – Update
- (m) Election 4th May 2017 – Spend up to £100 for pre school donation
- (n) Notice Board – Advertisements
- (o) Parish Room Maintenance – Quote
- (p) South Wingfield Cricket Club - Email

- 10 General Village Appearance**
(a) Village Annual Schedule of Works – Update on Schedule for 2016
(b) General Village Maintenance Requirements - update on quotes received for works around the village and works carried out
(c) Litter Bin – Holme Lane
- 11 Village Road Traffic Collisions**
(a) Report of Incidents
- 12 South Wingfield Flood Prevention Association**
(a) Prevention of Flooding at Churchyard - Update
- 13 Footpaths**
(a) Footpath Report – General Update
- 14 Current Projects**
(a) Parish Room Car Park – Update on planning application
- 15 Future Projects**
(a) Village Information Signs – Update
(b) College Community Planting Project – Update
(c) Information Board – Pentrich and South Wingfield Group Update
- 16 DALC Circulars**
(a) Circular 18, 19 & 01 sent to all Councillors
- 17 Information**
(a) South Wingfield Conservation Area
(b) Battle's Over – Beacons
- 18 Planning Applications**
(a) Submission of planning application documents to Councillors
(b) Planning applications for this period to consider:
- RefVal: [AVA/2016/1252](#)
Address: Peacock Hotel, Chesterfield Road, Oakerthorpe, Alfreton, Derbyshire,
DE55 7LN,
Proposal: New Signage
Date Valid: 19/Dec/2016
- 19 Employment Matters**
(a) Employment matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 9th February 2017 at 7.00pm in the Parish Room.