

# **SOUTH WINGFIELD PARISH COUNCIL**

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6 February 2015

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 12<sup>th</sup> February 2015 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

Shane Staley

Clerk and RFO  
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL  
PARISH COUNCIL MEETING  
12 February 2015**

**AGENDA**

**1 To receive Apologies for Absence**

**2 Variation of Order of Business (if any)**

**3 Declaration of Members' Interest**

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

**4 Public Speaking – (15 minutes)**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

**Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams**

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

**5 To Approve and Sign the Minutes of the Meeting held on 8 January 2015**

**6 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

**7 Proposed Development on Inns Lane**

(a) Planning Application Submission – Update

## 8 South Wingfield Neighbourhood Plan

- (a) Report from Committee Meeting – Tuesday 13<sup>th</sup> January 2015
- (b) Neighbourhood Plan Boundary Area – To Approve

## 9 Finance

- (a) Banking – 1<sup>st</sup> Nov 2014 to 31<sup>st</sup> Jan 2015 Bank Reconciliation (Period 8 to 10 – 2014/15)
- (b) Grant Aid Applications – Recommendations from Working Party
- (c) Budget Setting for Financial Year 2015/16 – Report from Working Party
- (d) To agree, ratify and authorise the following cheques for payment:-

<b>Cheque No</b>	<b>Payee</b>	<b>Amount (£)</b>
HSBC Cheque No 100852	Clerk/Cleaner (Salary – January)	£767.84
HSBC Cheque No 100853	HMRC (PAYE – January)	£161.70
HSBC Cheque No 100854	Neil Green Agricultural Services (Snow Clearing)	£84.00
HSBC Cheque No 100855	Keptkleen (Public Toilet Cleaning – December/January)	£189.00
HSBC Cheque No 100856	Viking Direct (Stamps/Printer Cartridges - Stationery)	£169.11
HSBC Cheque No 100857	A Jackson (Parish Room Windows)	£20.00
HSBC Cheque No 100858	Information Commissioner (Data Protection)	£35.00
HSBC Cheque No 100859	Severn Trent Water (Parish Room Water Jul – Jan)	£477.89
HSBC Cheque No 100860	L Phillips (Parish Room Fascia / Extra Work)	£1000.00
HSBC Cheque No 100861	A P Harrison (Manor Road Cutting Back)	£790.00
HSBC Cheque No 100862	New Leaf Landscapes (Inns Lane Planter)	£420.00
HSBC Cheque No 100863	Total Hire & Sales (Crowd Barrier Hire)	£24.84

\*Clerk and cleaner salary amount are combined

HSBC DD	E.ON (Gas for January – Parish Room)	£121.00
HSBC DD	Plusnet (Broadband for January – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for January – Public Toilet)	£33.39

### **Income**

<i>HSBC CR</i>	<i>S Parker (Parish Room Hire)</i>	<i>£60.00</i>
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## 10 Clerks Report

- (a) Community First Responders – Progress Report
- (b) Winter/Spring Newsletter for Parish Council – Update on Progress / Church Newsletter
- (c) Winter Snow Clearing Response Time / Gritting Report and Options for Snow Warden (Spend up to £300.00) / DCC Complaint
- (d) Website Comparison – To Consider Options of Website (To Spend Up to £1500.00)
- (e) Planter SWPC Sponsorship Signs – To Spend Up to £70.00

## 11 Parish Room

- (a) Removal of Tree Stumps – Update on Price/Information
- (b) Parish Council / Clerk Details Notice Sign – Update on Install
- (c) Fire Safety Assessment / Planned Fire Evac / Fire Door and Alarm – Update
- (d) Parish Room Users – Rent Review Update from Working Party
- (e) Fascia Boards – Update on Works

## 12 General Village Appearance

- (a) Manor Road / High Road – Condition of Pavements – Update
- (b) Manor Road Adopted Land – Topping of Hedges – Update on Works
- (c) Oakerthorpe – High Pavements / Cycle Lane
- (d) Holme Lane – Overhanging Branches / Drains
- (e) General Village Maintenance Requirements

- 13 South Wingfield Flood Prevention Association**  
(a) Meeting – Monday 19<sup>th</sup> January 2015 Update
- 14 Pentrich and South Wingfield Revolution Group**
- 15 Footpaths**  
(a) Footpath Report for January 2015  
(b) Footpath 3 – Dangerous Stile (Behind the White Hart Inn)  
(c) Rights of Way – Minor Maintenance Scheme DCC (Renewal 2015/16)
- 16 Current Projects**  
(a) Market Place Noticeboard – Update on Location/Installation from WI  
(b) Parish Room Car Park – Update on Quotations/Specification
- 17 Future Projects**  
(a) VAS Speed Sign – Update from DCC correspondence  
(b) Street Lighting Option on Holme Lane – Update from DCC  
(c) Village Information Signs – Set up Working Party for March/April 2015.
- 18 DALC Circulars**  
(a) Circular 1 and 2 sent to all Councillors
- 19 Information**  
(a) Connecting Communities in Street Life
- 20 Planning Applications**  
(a) Submission of planning application documents to Councillors  
(b) Planning applications for this period to consider:

RefVal: [AVA/2015/0006](#)

Address: Meadow House, Dinnington Lane, Moorwood Moor

Proposal: Conversion of annexe and part of dwelling to form an independent dwelling

RefVal: [AVA/2014/1111](#)

Address: Ratheways, Wessington Lane, South Wingfield

Proposal: Non Material Amendment to AVA/2014/0610

RefVal: [AVA/2014/1023](#)

Address: Ash Tree Cottage, Lynam Road, Fritchley

Proposal: Oak framed orangery and patio shelter extension to rear

- 21 Declaration of Members Interests**  
(a) Members Forms – Updated Pecuniary Interests for Councillors – Progress Report
- 22 Employment Matters**  
(a) Staff Pension Scheme – Enrolment/Staging Date from 1 January 2016.  
(b) All Other Employment Matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Thursday 12<sup>th</sup> March 2015 at 7.00pm in the Parish Room.