

SOUTH WINGFIELD PARISH COUNCIL

3 February 2016

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 11th February 2016 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

K Furby

Katherine Furby

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
11 February 2016**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 14 January 2016

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Proposed Development on Inns Lane

- (a) Planning Application Submission(s) – Update on First Appeal Hearing
- (b) S.W.A.G Group – Report from Cllr J Greenhalgh

(c) Vote of thanks

8 South Wingfield Neighbourhood Plan

- (a) Neighbourhood Plan – Update from Group Meeting of 19th January 2016
- (b) Donation of projector to Neighbourhood Plan Group

9 Finance and Banking

- (a) Banking – 1st to 31st January 2016 Bank Reconciliation (Period 10 – 2015/16)
- (b) HSBC Banking Mandate – Update on New Signatories Set Up at Bank
- (c) Closing of Co-operative Bank Account – Update
- (d) Grant Applications – Recommendations from working party held on 2nd February 2016
- (e) To agree, ratify and authorise the following cheques for payment:-

Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 100963	Clerk/Cleaner (Salary – November)	£504.55*
HSBC Cheque No 100964	HMRC (PAYE – November)	£94.60
HSBC Cheque No 100965	S Staley (Clerk Support)	£113.24
HSBC Cheque No 100966	2Commune (Website)	£510.00
HSBC Cheque No 100967	Zephyr (Flags)	£105.48
HSBC Cheque No 100968	Viking (Stationary)	£11.75
HSBC Cheque No 100969	AVBC (Election 7 th May 2016)	£1883.77

*Clerk and cleaner salary amount are combined (cleaner is by standing order)

HSBC DD	E.ON (Gas for December – Parish Room)	£149.00
HSBC DD	Plusnet (Broadband for December – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for December – Public Toilet)	£24.55

Income

HSBC CR	S Parker (Parish Room Hire)	£60.00
---------	-----------------------------	--------

Community Account Two – Payments

Cheque No	Payee	Amount (£)
None	None	None

Income

None	None	None
------	------	------

10 Register of Members Interests

- (a) Members Forms – Update

11 Clerks Report

- (a) Mapping Software / Data Capturing on Maps – Update
- (b) Parish Website (link for local village groups and societies websites)
- (c) Allotment Review
- (d) Review of Utility Bills – Gas, electricity
- (e) Speeding Vehicles – Update

12 Parish Room

- (a) Parish Room – Update on brochure for Parish Room Hire
- (b) Election 7th May 2016 – Spend up to £100 for pre school donation
- (c) Review of Fixtures and Fittings

- 13 General Village Appearance**
(a) Each Wells Lane Development
(b) Village Annual Schedule of Works – Schedule for 2016
(c) General Village Maintenance Requirements
(d) Flooding Issues – Chesterfield Road, Oakerthorpe opposite Butchers Arms and also opposite the Nature Reserve (Update from DCC)
(e) Floral Displays (Planters/Hanging Baskets) – update on quotes received and authorise clerk to spend up to £3000.00 on floral displays
(f) Lamppost Testing – clerk to spend up to £400.00 for Cubit Ultrasonic to test lamppost safety for hanging baskets
- 14 Village Road Traffic Collisions**
(a) Report of Incidents – Accident 20th January 2016 at Chesterfield Road, Oakerthorpe
- 15 South Wingfield Flood Prevention Association**
(a) Update on DCC Maps/Plans for Planning Application
- 16 Footpaths**
(a) Footpath Report – General Update
(b) Footpath Inspector - Agreement
- 17 Current Projects**
(a) Parish Room Car Park – Update on planning application
- 18 Future Projects**
(a) Village Information Signs – Update
(b) College Community Planting Project – Update
- 19 DALC Circulars**
(a) Circular 01, 02 and 03 sent to all Councillors
- 20 Information**
(a) Letter from Pentrich & South Wingfield Revolution Group
- 21 Planning Applications**
(a) Submission of planning application documents to Councillors
(b) Planning applications for this period to consider:
- 22 Employment Matters**
(a) DALC New Clerk Training – authorise to spend £25.00
(c) New Clerk Contract of Employment and Disciplinary and Grievance Policy
(d) Review Cleaners Salary/ Performance Review
- 23 Letters Received**
(a) Anonymous letters received and actions taken

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 10th March 2016 at 7.00pm in the Parish Room.