

SOUTH WINGFIELD PARISH COUNCIL

5 December 2014

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 11th December 2014 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

Shane Staley

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
11 December 2014**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 13 November 2014

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Proposed Development on Inns Lane

- (a) Planning Application Submission – Update
- (b) Committee Meeting – Update

8 South Wingfield Neighbourhood Plan

(a) Setting up of group / Information Gathering

9 Finance

(a) Banking – 1st to 30th November 2014 Bank Reconciliation (Period 8 – 2014/15)

(b) Grant Aid Applications – Submissions by the end of January 2015

(c) Venture Club Rent for Jan – Nov 2014 £324.00

(d) To agree, ratify and authorise the following cheques for payment:-

Cheque No	Payee	Amount (£)
HSBC Cheque No 100833	Clerk/Cleaner (Salary – October)	£654.38*
HSBC Cheque No 100834	HMRC (PAYE – November)	£127.73
HSBC Cheque No 100835	Total Hire & Sales (Crowd Barriers)	£12.48
HSBC Cheque No 100836	RNLI (Donation)	£10.00
HSBC Cheque No 100837	MH-P Internet Ltd (New Page / Budget Updates)	£60.00
HSBC Cheque No 100838	PHS (Floor Mats for Parish Room)	£287.04
HSBC Cheque No 100839	Viking Direct (First Aid Kit)	£118.00
HSBC Cheque No 100840	Premier 1 (UK) Ltd (Winter Hanging Baskets)	£1740.00

*Clerk and cleaner salary amount are combined

HSBC DD	E.ON (Gas for November – Parish Room)	£90.00
HSBC DD	Plusnet (Broadband for November – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for November – Public Toilet)	£31.13

Income

HSBC CR	S Parker (Parish Room Hire)	£48.00
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10 Clerks Report

(a) Parish Council Christmas Card – Update on Delivery

(b) Community First Responders – Volunteers Required / Update

(c) May 2015 (Annual Parish Meeting) – To arrange before 7 May 2015 Elections

(d) Spring Newsletter for Parish Council

11 Parish Room

(a) Fascia Boards on Building – Update

(b) Removal of Trees / Conservation Area Application (AVBC) – Update

(c) Parish Council / Clerk Details Notice Sign – Update

(d) Fire Safety Assessment / First Aid Box

(e) Parish Room Users – Rent Review

12 General Village Appearance

(a) Inns Lane Planter – Update on Install

(b) Manor Road / High Road – Condition of Pavements – Update

(c) Manor Road Adopted Land – Topping of Hedges to 8ft / Conservation Area Application (AVBC) – Update

(d) General Village Maintenance Requirements

13 South Wingfield Flood Prevention Association

(a) Update on Projects / Meeting of 19th January 2015

14 Footpaths

(a) Footpath Report for November

15 Working Party Projects

(a) Market Place Noticeboard – Update on Installation

(b) Parish Room Car Park – Update on Quotations

(c) Village Information Signs – Set up Working Party for 2015.

16 Future Projects

- (a) VAS Speed Sign – Update from DCC correspondence
- (b) Street Lighting Option on Holme Lane – Update from DCC

17 DALC Circulars

- (a) Circular 24, 25 and 26 for 2014 sent to all Councillors

18 Information

- (a) None

19 Planning Applications

- (a) Submission of planning application documents to Councillors
- (b) Planning applications for this period to consider:

RefVal: [AVA/2014/0888](#)

Address: 20 Inns Lane, South Wingfield, Alfreton, Derbyshire, DE55 7LW,

Proposal: Demolition of existing bungalow and replacement with two detached bungalows and garage accommodation (This represents a Departure from the Adopted Development Plan)

RefVal: [AVA/2014/0980](#)

Address: Land To North Of, Inns Lane, South Wingfield, Alfreton, Derbyshire, ,

Proposal: Outline Planning Application for a development of up to 70 dwellings with associated open space and landscaping with all matters reserved, except for access. (This is a Departure from the Adopted Development Plan).

RefVal: [AVA/2014/0970](#)

Address: Highfield House, Wingfield Road, Alfreton, Derbyshire, DE55 7AP,

Proposal: Two storey extension at rear of property

20 Declaration of Members Interests

- (a) Members Forms – Updated Pecuniary Interests for Councillors – Progress Report

21 Employment Matters

- (a) Set Up Staff Appraisals – Arrange Date
- (b) All Other Employment Matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting: Thursday 8 January 2015 at 7.00pm in the Parish Room.