

# SOUTH WINGFIELD PARISH COUNCIL

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4 August 2016

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 15th 2016 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

*K Furby*

Katherine Furby

Clerk and RFO  
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL  
PARISH COUNCIL MEETING  
11 August 2016**

**AGENDA**

**1 To receive Apologies for Absence**

**2 Variation of Order of Business (if any)**

**3 Declaration of Members' Interest**

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

**4 Public Speaking – (15 minutes)**

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

**Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams**

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

**5 To Approve and Sign the Minutes of the Meeting held on 14 July 2016**

**6 To determine which items from the Agenda, if any, should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

**7 South Wingfield Neighbourhood Plan**

(a) Neighbourhood Plan – Update from Group Meeting of 19 July 2016

## 8 Finance and Banking

- (a) Banking – 1<sup>st</sup> April to 31<sup>st</sup> July 2016 Bank Reconciliation (Period 1 -4 2016/17)
- (b) Grant Thornton – Annual Return Update
- (c) To agree, ratify and authorise the following cheques for payment:-

### Community Account One – Payments

Cheque No	Payee	Amount (£)
HSBC Cheque No 101001	Clerk/Cleaner (Salary – June)	£550.46*
HSBC Cheque No 101002	HMRC (PAYE – June)	£104.80
HSBC Cheque No 101010	Graham Perry (Inns Lane, Rocks Corner Weeding)	£150.00
HSBC Cheque No 101011	Graham Perry (Holme Lane, Manor Road Maint.)	£240.00
HSBC Cheque No 101012	Plantscape (July Maintenance)	£396.00
HSBC Cheque No 101013	M J Ludlam (Flail Topping Manor Road)	£84.00
HSBC Cheque No 101014	Butler Cook (P11D(b) Forms)	£36.00

\*Clerk and cleaner salary amount are combined (cleaner is by standing order)

HSBC DD	E.ON (Gas for July – Parish Room)	£149.00
HSBC DD	Plusnet (Broadband for July – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for July – Public Toilet)	£21.07
HSBC DD	Severn Trent Water (Public Toilet)	£8.56

#### Income

HSBC CR	S Parker (Room Hire)	£60.00
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### Community Account Two – Payments

Cheque No	Payee	Amount (£)
None	None	None

#### Income

None	None	None
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## 9 Clerks Report

- (a) Parish Website (link for local village groups and societies websites)
- (b) War Memorial – Update on topographical survey
- (c) E-shot Mailers to Residents – Update
- (d) Playgroup – Use of Parish Room
- (e) Working Party Group – Files and Historical Paperwork
- (f) AVBC Letter – Traffic, Roes Lane Development
- (g) Parks Avenue – Damage to vehicles

## 10 General Village Appearance

- (a) Village Annual Schedule of Works – Update on Schedule for 2016
- (b) General Village Maintenance Requirements - update on quotes received for works around the village and works carried out
- (c) Holme Lane – Overgrowth
- (d) Four Lane Ends - Overgrowth
- (e) Memorial Bench – Request to place bench at Wessington Lane
- (f) Garner Lane – Layby

## 11 Village Road Traffic Collisions

- (a) Report of Incidents

**12 South Wingfield Flood Prevention Association**

(a) Update from meeting 13<sup>th</sup> June 2016

**13 Footpaths**

- (a) Footpath Report – General Update
- (b) Footpath Inspector – Agreement
- (c) Footpaths – Country Stewardship Scheme
- (d) Footpaths – Mapping Project

**14 Current Projects**

(a) Parish Room Car Park – Update on planning application

**15 Future Projects**

- (a) Village Information Signs – Update
- (b) College Community Planting Project – Update
- (c) Information Board – Pentrich and South Wingfield Group

**16 DALC Circulars**

(a) Transparency Funding sent to all Councillors

**17 Information**

- (a) South Wingfield Conservation Area
- (b) Harassment of Councillors – Freedom of Information Procedure, Councillors & SWPC Insurance Policy

**18 Planning Applications**

- (a) Submission of planning application documents to Councillors
- (b) Planning applications for this period to consider:

RefVal: AVA/2016/0608

Address: Chori Cottage, Chapel Yard, South Wingfield, Alfreton, Derbyshire, DE55 7NH

Proposal: Rebuild two red brick chimneys, replacing brick with dressed sandstone to match house construction. Replace existing concrete roof tiles with slate. Create back door access to garden

RefVal: AVA/2016/0673

Address: South Wingfield Primary School, Church Lane, South Wingfield, Alfreton, Derbyshire, DE55 7NJ

Proposal: Derbyshire County Council consultation for comments in respect of recovering pitched roofs with reclaimed tiles at South Wingfield Primary School

RefVal: AVA/2016/0640

Address: Dingle Farm, Lynam Road, South Wingfield, Alfreton, Derbyshire, DE55 7LS

Proposal: Construction of a replacement garage with first floor accommodation above

RefVal: AVA/2016/0554

Address: Woodmans Cottage, Chesterfield Road, Oakerthorpe, Alfreton, Derbyshire. DE55 7LN

Proposal: Metal side balcony affixed to side of house replacing existing pergola

**19 Employment Matters**  
**(a) Employment matters**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 8<sup>th</sup> September 2016 at 7.00pm in the Parish Room.