

SOUTH WINGFIELD PARISH COUNCIL

4 September 2015

To: The Chairman and Members of South Wingfield Parish Council

Dear Councillor

You are summoned to attend the meeting of South Wingfield Parish Council to commence at 7.00pm on Thursday 10th September 2015 in the Parish Rooms.

Members are asked to sign the attendance register for the meeting and to complete the declarations of interest sheet (if appropriate).

Yours sincerely

S M Staley

Shane Staley

Clerk and RFO
South Wingfield Parish Council

**SOUTH WINGFIELD PARISH COUNCIL
PARISH COUNCIL MEETING
10 September 2015**

AGENDA

1 To receive Apologies for Absence

2 Variation of Order of Business (if any)

3 Declaration of Members' Interest

Please note:-

(a) Members must ensure that they complete the Declarations of interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).

(b) Where a Member indicates that they have prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of the Public Speaking.

The Declarations of Interests will be read out from the Declarations Sheet, members will be asked to confirm that the record is correct.

4 Public Speaking – (15 minutes)

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (if the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the **Police Liaison Officer, a County Council or District Council Member** is in attendance they are to be given the opportunity to raise any relevant matter.

Attached please find the monthly report sent by Borough Cllr V Thorpe and County Cllr D Williams

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items should do so at this point in the proceedings.

5 To Approve and Sign the Minutes of the Meeting held on 13 August 2015

6 To determine which items from the Agenda, if any, should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw,"

7 Proposed Development on Inns Lane

(a) Planning Application Submission(s) – Update on First Application / Second Application Update

(b) S.W.A.G Group – Report from Cllr J Greenhalgh

8 South Wingfield Neighbourhood Plan

- (a) Neighbourhood Plan – Update / Bank Transfer £500.00 SWPC Donation / Rural Action Derbyshire AGM – 1 October 2015

9 Finance and Banking

- (a) Banking – 1st to 31st August 2015 Bank Reconciliation (Period 6 – 2015/16)
(b) Additional Banking Signatories / Mandate Update
(c) Second HSBC Community Account – Update
(d) Closing of Co-operative Bank Account – Update
(e) Grant Applications – Update
(f) To agree, ratify and authorise the following cheques for payment:-

Community Account One

Cheque No	Payee	Amount (£)
HSBC Cheque No 100919	Clerk/Cleaner (Salary – August)	£670.73*
HSBC Cheque No 100920	HMRC (PAYE – August)	£132.91
HSBC Cheque No 100921	Green Gardens Direct Parish Room Grass Cutting)	£142.00
HSBC Cheque No 100922	Chubb Fire & Security (Fire Ex Services)	£73.92
HSBC Cheque No 100923	Get Mapping Plc (GIS Software)	£91.20

*Clerk and cleaner salary amount are combined (cleaner is by standing order)

Community Account Two

Cheque No	Payee	Amount (£)
HSBC Cheque No 100001	S Staley (Refreshments/Newsletter Delivery/Leaflets)	£212.61
HSBC Cheque No 100002	Rural Action Derbyshire (Consultants Fee)	£1500.00
HSBC DD	E.ON (Gas for August – Parish Room)	£121.00
HSBC DD	Plusnet (Broadband for August – Parish Room)	£30.00
HSBC DD	British Gas (Electricity for August – Public Toilet)	£29.10

Income

HSBC CR	S Parker (Parish Room Hire)	£48.00
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10 Declaration of Members Interests

- (a) Members Forms – Update on Website Link for Forms

11 Clerks Report

- (a) Community First Responders – Progress Report from Cllr V Thorpe
(b) Mapping Software / Data Capturing on Maps – Update
(c) Speeding Vehicles – Wessington Lane / Manor Road / Church Lane – PCSO Involvement – Update
(d) Newsletter Issue 4 – Summer/Autumn – Update on Draft/Delivery
(e) Christmas Tree and Lights
(f) Remembrance Service Wreath/Flags
(g) Snow Warden Scheme DCC

12 Parish Room

- (a) Fence Railings Options / Quotations – Update
(b) Outside Tap for Garden – Update on Lockable Box/Cover

- 13 General Village Appearance**
- (a) Manor Road – Condition of Pavements – Update
 - (b) High Road – Bus Stop Obstruction – Update on Progress of DCC Agreed Work
 - (c) Oakerthorpe – Traffic Issue/Cycle Lane – Update from DCC on Recommendations
 - (d) Summer Hanging Baskets – Letter for Refund Request
 - (e) Village Schedule of Works for Contractor ‘I Priest’ – Update from Meeting
 - (f) General Village Maintenance Requirements
- 14 Village Road Traffic Collisions**
- (a) Report of Incidents – Holme Lane (Coffin Corner)
 - (b) Report of Incidents – Holme Lane (Church Bridge)
- 15 South Wingfield Flood Prevention Association**
- (a) EA Consent Form Submission / Planning Permission Required (AVBC) / AGM 26 October 2015 – Update
- 16 Footpaths**
- (a) Footpath Report – General Update / Advert For Footpath Inspector
- 17 Current Projects**
- (a) Parish Room Car Park – Planning Application – Update
- 18 Future Projects**
- (a) VAS Speed Sign – Update on DCC FOI Request
 - (b) Street Lighting Option on Holme Lane – Update from DCC on Solar Options
 - (c) Village Information Signs – Update from Working Party
 - (d) College Community Planting Project – Update from Working Party
- 19 DALC Circulars**
- (a) Circular 20, 21 and 22 sent to all Councillors
- 20 Information**
- (a) Councillor Training – Tuesday 22 September 2015
 - (b) DALC – Are We Delivering? What Are We Doing Well? What Can We Do For You In The Future?
- 21 Planning Applications**
- (a) Submission of planning application documents to Councillors
 - (b) Planning applications for this period to consider:

RefVal: [AVA/2015/0730](#)

Address: Inns Farm, 4 Manor Road, South Wingfield, Alfreton, Derbyshire, DE55 7NH,

Proposal: One Dwelling (This represents a Departure from the Adopted Development Plan).

RefVal: [AVA/2015/0729](#)

Address: Inns Farm, 4 Manor Road, South Wingfield, Alfreton, Derbyshire, DE55 7NH,

Proposal: Conversion of barns to form two new dwellings and demolition of timber and metal outbuildings

RefVal: [AVA/2015/0788](#)
Address: Ivy Farm, Park Lane, South Wingfield, Alfreton, Derbyshire, DE55 7LR,
Proposal: 'Engineering Operation' on land to change levels. Land hollows to be filled in and land smoothed out using as dug material from adjacent construction of new Farmhouse and buildings at Ivy Farm. Land use to remain the same, an agricultural field.

22 Employment Matters

- (a) Staff Pension Scheme – Update from Pension Training / Payroll Systems
- (b) All Other Employment Matters

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Date of next parish meeting:

Parish Council Meeting – Thursday 8th October 2015 at 7.00pm in the Parish Room.