

South Wingfield Neighbourhood Plan

Steering Group Meeting

6.00pm on Tuesday 17th January 2017
Cricket Club, South Wingfield

MINUTES

Present: Katherine Furby (Clerk), Jane Roche (Chair), Chris Handforth, Geoff Brown, Julian Gawthorpe, Cllr Kathryn Lancaster, Cllr Joy Greenhalgh, Andie Smith, Phillip Smith and Mark Renshaw from 6.30pm

1. Apologies for Absence

Craig Walker, Yvonne Billetop, Bob Thompson and Geoff Johnstone

The group welcomed Cllr Joy Greenhalgh and Cllr Kathryn Lancaster as members of the group and Katherine Furby as Clerk.

2. To Receive and Approve the Minutes of the Meeting held on 20th December 2016:

The Minutes were agreed and signed by the Chair as a true record of that meeting–
Resolved

3. Feedback from Presentation

The group discussed the presentation given by Helen Metcalfe, all agreed that it was very impressive. The group found Helen to be extremely knowledgeable and feel she has the skills needed to help progress the Neighbourhood Plan. It was **resolved** to appoint Helen Metcalfe as the professional planner. The group propose that the clerk include the appointment of Helen to the February agenda of the SWPC meeting and to also extend the invitation for Councillors to attend future NP meetings.

The group would like to give thanks and show appreciation to Chris Handforth for his time and effort into preparing a draft plan.

4. Locality Funding

Application to be applied for 1st April 2017 for the full available amount.

5. Strategic Environmental Assessment

The qualifying body for this is the Parish Council, Jane Roche to contact Rachael Coates at AVBC to clarify email.

6. AOB

Julian Gawthorpe to go through documents and add in documents in relation to the household survey. Geoff suggested the group create an informal survey to gather the opinions of the community and Parish. Phillip Smith to continue to design the questionnaire. An informal meeting to discuss this will be held on Wednesday 25th January at 7.30pm.

The NP would like to thank SWPC for the quick turn around of the amended Terms of Reference, Constitution and Clerk Role.

Next Meeting – Tuesday 14th February 7.30pm, Parish Room.