

South Wingfield Neighbourhood Plan

Steering Group Meeting

7.30pm on Tuesday 15 March 2016
Parish Room, South Wingfield

MINUTES

Present: Katherine Furby (Secretary), Joe Dugdale (RAD), Jane Roche (Chair), Craig Walker, Cllr Valerie Thorpe, Cllr David Williams, Yvonne Billetop, Chris Handforth, Cllr Geoff Johnston, Rob Thompson, Geoff Brown, Julian Gawthorpe, Andie Smith and Phillip Smith (Treasurer)

1. Apologies for Absence

Cllr Joy Greenhalgh has now resigned from the group, a vote of thanks was proposed for guidance and wisdom – **Resolved**

2. Variation on Order of Business

None – **Resolved**

3. To Receive and Approve the Minutes of the Meeting held on 16th February 2016:

The Minutes were agreed and signed by the Chair as a true record of that meeting – **Resolved**

4. Public Speaking

No members of public present

5. Banking – Update / Grant Application / Budget Planning

- (a) The group have a current balance of £937.39 in the neighbourhood plan account.
- (b) Grant Application – Application to be filled out online, only specific items can be claimed for, the guidance states the grant money cannot purchase anything that can be re-sold. Ideas for resources required to be sent by email.

6. Project Plan

- (a) Working Parties – Project definition and members

It was decided that there would be 3 working party groups with the following members,

- 1. Potential Building Spaces and Housing (within village)

Cllr Geoff Johnston, Philip Griffiths, Julian Gawthorpe, Andie Smith, Yvonne Billetop, Jane Roche

- 2. Open Spaces (Parish)

Rob Thompson, Philip Smith

- 3. Public Footpaths and Byways (within the village)

Nigel Hunt, Cllr Mark Renshaw, Jane Roche, Geoff Brown

Each group should decide on a group leader. It was also discussed that each group would look at the heritage and environment. Joe Dugdale will provide a project plan. Joe

suggested that each group should compile evidence. This should include any published or accessible data that already exists, such as, maps, OCSI report. Primary data should be added through consultation questionnaire and the groups should decide what questions to ask and why. Opinions need to be gathered on what type of housing is required. Evidence can also be gathered from the community, wildlife trust etc.

Cllr David Williams would like to contribute to the groups where possible and will be contactable for assistance.

7. Communication Strategy

- (a) SWNP Logo – The group decided on a logo with the amendment of removing the silhouette of the Manor – **Resolved**
- (b) SWNP Facebook Page – Craig Walker has created a Facebook page for the group which anyone can become an admin member for, any posts to the page have to be approved.
- (c) SNWP Website – Cllr Joy Greenhalgh sent an example of a self- made website to show to the group. To be discussed at the April meeting.
- (d) SWNP Advertising Leaflets – Jane Roche discussed the option of having a page in the local Church Magazine, the group decided they would contribute £49.50 to the Church to advertise in their magazine and Jane would design an article – **Resolved**. It was also agreed to update the poster to contain details of the working party groups.

8. Vision Statement

Vision, by 2030 South Wingfield will be a thriving community, with its unique village character and heritage intact, comprising a varied mix of existing and limited, sensitively sited, new housing to meet the needs of a changing population. There will be a range of pubs, shops and businesses, and enhanced health, social and leisure services.

The above vision statement was agreed by the group subject to change as the process develops – **Resolved**

9. AOB

None

10. Next Meeting – Tuesday 19th April 2016

7.30pm, Parish Room.